**CITY OF CORYDON**

**CITY COUNCIL REGULAR MEETING MINUTES**

**WEDNESDAY, NOVEMBER 30, 2022 5:30 P.M.**

1. Call to Order/Roll Call

Mayor Bennett called the meeting to order at 5:30pm. Councilors present: Dawn Christian, Chase Clark, Kyle Hampton, Kenny Holmes, and Bryan Wolfe.

1. Approval of Agenda

Motion to approve the agenda made by Christian. Seconded by Wolfe. Ayes: Christian, Clark, Hampton, Holmes, and Wolfe. Nays: none. Motion carried.

1. Open Public Hearing Regarding Rezoning of Property North of Industrial Road, East of Fairgrounds Road, and West of Washington Street.

Motion to open the public hearing made by Holmes. Seconded by Hampton. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

Carrie Woerdeman with Kading Properties shared a revised site plan showing the east border of the development moved to the west by approximately 50 feet.

1. Close Public Hearing Regarding Rezoning of Property North of Industrial Road, East of Fairgrounds Road, and West of Washington Street.

Motion to close the public hearing made by Holmes. Seconded by Clark. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consider Motion to Introduce and Approve the First Reading of Ordinance 350, An Ordinance Amending the Corydon Zoning Code and Official Zoning Map

Motion to introduce and approve the first reading of Ordinance 350 made by Holmes. Seconded by Hampton

Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Open Forum

No comments made.

1. Consideration/Approval of the Consent Agenda NOTE:
   1. Claims Report – Prepaid and Unpaid Bills
   2. November 09, 2022 Regular Meeting Minutes

Motion to approve the consent agenda made by Christian. Seconded by Clark. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Discussion of City Procedures and Progress
   1. Fire Dept Report

Chief Cobbs was not present for a report.

* 1. City Hall Report

Gibbs reported the following:

1. An application was received for the CCDC Demolition Program
2. The city was able to find some used Christmas lights to use for this season, but we will want to begin looking for funding sources to purchase replacement decorations soon.
3. The annual finance report and annual street report have been submitted to the State of Iowa.
4. The Wayne Community Foundation grant deadline for 2023 is February 06. The special projects committee will meet to discuss projects for possible funding.
   1. Public Works Report

Chambers reported that new garbage cans provided by the Corydon Chamber were installed around the square. The crew has been very busy flushing water lines, getting the Christmas decorations up and various other projects.

1. Give audience to Corydon Community Development Corporation Regarding Housing Initiatives

Wayne County Housing Committee representatives Dave Daughton and Devin Rodgers were present to update the council on housing needs and efforts to bring other city and county groups together to focus on housing needs and other needs of the county. Rodgers reported on behalf of CCDC regarding efforts to identify properties that could be used for new housing.

1. Consideration/Approval of Change Order #1 Lafayette Street Improvement

Nancy Buss with Hall Engineering was available via video conference to explain the change order needed for the street project.

Motion to approve change order Christian. Seconded by Clark. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consideration/Approval of Agreement for Professional Services from HEC for Sanitary Sewer System Rehabilitation Phase 1 in the amount of $10,410.00

Nancy Buss explained the scope of the proposed agreement as the first step in identifying the areas for sewer relining and repairs. Mayor Bennett asked to have the agreement altered to provide an estimated cost for all potential needed relining and repairs for council to use for budgeting purposes.

Motion to table action made by Clark. Seconded by Hampton. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consideration/Approval of 3E Maintenance Agreement for Lagoon Generator

Motion to approve maintenance agreement for the lagoon generator for $2220 for a two-year period once generator is installed and running made by Hampton. Seconded by Wolfe. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consideration/Approval of MSA Professional Services Agreement

Gibbs explained that MSA had put together a capital improvement plan for streets in late 2019. The city is using this document as the guide for street and infrastructure repairs and replacement, but it should be updated. Those updates will include cost estimates for all street improvements.

Motion to approve MSA Professional Services Agreement in the amount of $9000.000 made by Christian. Seconded by Wolfe Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consideration/Approval of Repairs to 2007 Chevy Silverado 3500 Not to Exceed $3500

Motion to approve repairs to the 2007 Chevy Silverado 3500 not to exceed 3500 made by Christian. Seconded by Hampton Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consideration/Approval of Repairs to 2013 Ford 550 Not to Exceed $1500

Motion to approve repairs to the 2013 Ford 550 not to exceed $1500 made by Holmes. Seconded by Christian. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consideration/Approval of Health Insurance Renewal

Gibbs reviewed the health insurance renewal for 2023 with the council. Council would like to investigate other options for the 2024 year if premiums would increase again.

Motion to approve health insurance renewal made by Christian. Seconded by Clark. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Consideration/Approval of Ahlers & Cooney Engagement Letter

This service is to assist with the upper story housing grant received from the Iowa Economic Development Authority. The grant requires a development agreement with the owner of the building for the work to be completed using grant funds. Motion to approve the Ahlers & Cooney Engagement Letter made by Holmes. Seconded by Hampton. Ayes: Christian, Clark, Hampton, Holmes and Wolfe. Nays: None. Motion carried.

1. Committee Reports

No reports made.

1. Discussion Good Cause Business

No comments made.

1. Next regular meeting December 14, 2022 @ 5:30 p.m.

Adjourn at 6:44pm.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nathan Bennett, Mayor

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stacy Gibbs, Administrative City Clerk

|  |  |  |  |
| --- | --- | --- | --- |
| **NOVEMBER 30, 2022 CLAIMS REPORT** | |  |  |
| **VENDOR** | **VENDOR REFERENCE** | **AMOUNT** | **FUND DESCRIPTION** |
| ACCESS SYSTEMS | CITY HALL COPIER | $ 135.28 | GENERAL |
| AFLAC | EMPLOYEE BENEFITS | $ 85.69 | GENERAL |
| ALLIANT ENERGY | ELECTRIC/GAS | $ 1,359.09 | GENERAL |
| AUXIANT | EMPLOYEE BENEFITS | $ 19.05 | GENERAL |
| AVESIS | EMPLOYEE BENEFITS | $ 2.88 | GENERAL |
| CITY OF CHARITON | LAND FILL CLOSURE FEE | $ 170.00 | GENERAL |
| EFTPS | FEDERAL PAYROLL TAX | $ 537.27 | GENERAL |
| FORTE | FRONTDESK FEES | $ 42.75 | GENERAL |
| GIS BENEFITS | EMPLOYEE BENEFITS | $ 4.91 | GENERAL |
| HY-VEE ACCOUNTS RECEIVABL | OFFICE SUPPLIES | $ 27.02 | GENERAL |
| INGRAM LIBRARY SERVICES | LIBRARY BOOKS | $ 317.50 | GENERAL |
| IPERS | EMPLOYEE BENEFITS | $ 806.59 | GENERAL |
| LIBERTY NATIONAL LIFE INS | EMPOYEE BENEFITS | $ 5.70 | GENERAL |
| LOCKRIDGE INC | GOLF COURSE HYDRANT | $ 155.84 | GENERAL |
| MASTERCARD | MATERIALS & SUPPLIES | $ 1,123.71 | GENERAL |
| MURRAY LIONS CLUB | CHRISTMAS LIGHT DISPLAYS | $ 500.00 | GENERAL |
| SHANNA CLOWSER | REIMBURSEMENT - BOOKS | $ 24.74 | GENERAL |
| SOUTH CENTRAL COMMUNICATI | PHONE/INTERENT SERVICE | $ 37.04 | GENERAL |
| TREASURER - STATE OF IOWA | STATE TAXES | $ 189.76 | GENERAL |
| VISA | LIBRARY MATERIALS/SUPPLIES | $ 295.88 | GENERAL |
| WASH-ECLAIR | WINDOW CLEANING | $ 20.00 | GENERAL |
| WAYNE COUNTY NEWSPAPERS | PUBLICATIONS | $ 653.84 | GENERAL |
| WAYNE COUNTY SHERIFF | 28E AGREEMENT | $ 8,253.33 | GENERAL |
|  | *FUND TOTAL* | *$ 14,767.87* |  |
| AFLAC | EMPLOYEE BENEFITS | $ 85.36 | ROAD USE TAX |
| ALLERTON LUMBER CO | MATERIALS & SUPPLIES | $ 143.38 | ROAD USE TAX |
| ALLIANT ENERGY | ELECTRIC/GAS | $ 2,591.10 | ROAD USE TAX |
| AUXIANT | EMPLOYEE BENEFITS | $ 43.65 | ROAD USE TAX |
| AVESIS | EMPLOYEE BENEFITS | $ 14.05 | ROAD USE TAX |
| EFTPS | FEDERAL PAYROLL TAX | $ 792.29 | ROAD USE TAX |
| GIS BENEFITS | EMPLOYEE BENEFITS | $ 11.26 | ROAD USE TAX |
| IDEAL READY MIX CO INC | STREET REPAIRS | $ 744.05 | ROAD USE TAX |
| IOWA DEPT OF TRANSPORTATI | STREET SIGN TUBING | $ 1,005.35 | ROAD USE TAX |
| IPERS | EMPLOYEE BENEFITS | $ 1,073.33 | ROAD USE TAX |
| LIBERTY NATIONAL LIFE INS | EMPOYEE BENEFITS | $ 5.52 | ROAD USE TAX |
| TREASURER - STATE OF IOWA | STATE TAXES | $ 325.28 | ROAD USE TAX |
|  | *FUND TOTAL* | *$ 6,834.62* |  |
| WAYNE COUNTY TREASURER | 1/2 LOST MONTHLY PYMT | $ 5,514.86 | LOCAL OPTION SALES TAX |
|  | *FUND TOTAL* | *$ 5,514.86* |  |
| HALL ENGINEERING CO | ENGINEERING SERVICES | $ 8,512.60 | STREETSCAPE PROJECT |
| JOINER CONSTRUCTION | LAFAYETTE ST REPAIRS | $ 144,446.51 | STREETSCAPE PROJECT |
|  | *FUND TOTAL* | *$ 152,959.11* |  |
| AFLAC | EMPLOYEE BENEFITS | $ 85.36 | WATER FUND |
| ALLIANT ENERGY | ELECTRIC/GAS | $ 381.21 | WATER FUND |
| AUXIANT | EMPLOYEE BENEFITS | $ 43.65 | WATER FUND |
| AVESIS | EMPLOYEE BENEFITS | $ 2.79 | WATER FUND |
| EFTPS | FEDERAL PAYROLL TAX | $ 796.55 | WATER FUND |
| GIS BENEFITS | EMPLOYEE BENEFITS | $ 11.26 | WATER FUND |
| IPERS | EMPLOYEE BENEFITS | $ 1,045.06 | WATER FUND |
| LIBERTY NATIONAL LIFE INS | EMPOYEE BENEFITS | $ 5.52 | WATER FUND |
| POST OFFICE | WATER BILL POSTAGE | $ 245.74 | WATER FUND |
| TREASURER - STATE OF IOWA | STATE TAXES | $ 287.92 | WATER FUND |
|  | *FUND TOTAL* | *$ 2,905.06* |  |
| AFLAC | EMPLOYEE BENEFITS | $ 329.77 | SEWER FUND |
| ALLIANT ENERGY | ELECTRIC/GAS | $ 1,825.29 | SEWER FUND |
| AUXIANT | EMPLOYEE BENEFITS | $ 43.65 | SEWER FUND |
| AVESIS | EMPLOYEE BENEFITS | $ 14.06 | SEWER FUND |
| EFTPS | FEDERAL PAYROLL TAX | $ 1,042.52 | SEWER FUND |
| GIS BENEFITS | EMPLOYEE BENEFITS | $ 11.27 | SEWER FUND |
| IPERS | EMPLOYEE BENEFITS | $ 1,119.04 | SEWER FUND |
| LIBERTY NATIONAL LIFE INS | EMPOYEE BENEFITS | $ 31.78 | SEWER FUND |
| MUNICIPAL SUPPLY INC | MATERIALS & SUPPLIES | $ 687.60 | SEWER FUND |
| SOUTHERN IOWA PLUMBING | REPAIRS | $ 220.00 | SEWER FUND |
| TREASURER - STATE OF IOWA | STATE TAXES | $ 367.04 | SEWER FUND |
|  | *FUND TOTAL* | *$ 5,692.02* |  |
| DOCS AUTOBODY | TRUCK TIRES | $ 820.00 | RURAL FIRE PROTECTION |
| MFA OIL COMPANY | FUEL | $ 845.80 | RURAL FIRE PROTECTION |
|  | *FUND TOTAL* | *$ 1,665.80* |  |
|  | **GRAND TOTAL** | **$ 190,339.34** |  |
|  |  |  |  |
|  |  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
|  |  | Nathan Bennett, Mayor | |
| ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |  |  |
| Stacy Gibbs, Administrative City Clerk | |  |  |